

## The Office of Developmental Programs (ODP) Provides Written Notice of Provider Re-qualification Requirements

### ODP Announcement 19-010

#### **AUDIENCE:**

Administrative Entities, Home and Community Based Services (HCBS) Waiver Providers, and Other Professionals Supporting Individuals with Autism, Intellectual Disabilities, and Developmental Disabilities

#### **PURPOSE:**

To inform all waiver providers and vendors, whose last digit of their Master Provider Index (MPI) number is 3, 4, or 5 that they must submit their qualification documentation to their Assigned AE after February 1st but no later than March 31st of this year in order to meet requirements of 55 PA Code.

#### **DISCUSSION:**

ODP is providing this written notification of the requirement to submit qualification documentation for providers who have an MPI number ending in 3, 4 or 5. Providers within this group are due to become requalified in 2019 and must submit documentation no later than 61 days prior to the expiration of provider qualification. Specifically, supporting documentation must be submitted starting February 1, 2019, but no later than March 31, 2019. Documentation must include a completed [DP 1059 form](#), an updated Provider Qualification Documentation Record, as well as any required supporting documentation.

Providers who fail to submit qualified documentation by April 30, 2019, will participate in transition planning for the participants currently receiving Home and Community Based Services (HCBS). As a part of the transition, the Assigned AE will commence

transition of waiver participants according to the process detailed in [ODP Communication 011-18](#). Providers whose qualifications expire June 30th will not be eligible to receive payment for Waiver services rendered after June 30<sup>th</sup>, will no longer be qualified to provide HCBS, and have their name removed from the list of qualified providers of that HCBS.

For reference to provider qualification in PA Code, please see [Pennsylvania Bulletin Volume 42, Number 23](#), Subsections 51.13 (d), (e), and (f), which contain cite provider qualification specifications. For inquiries regarding this communication, contact the ODP Provider Qualification mailbox at: [ra-odpproviderqualif@pa.gov](mailto:ra-odpproviderqualif@pa.gov)