

## College of Employment Services ACRE Update – *Discounted Rate Extended*

### ODP Announcement 19-031

#### AUDIENCE:

All interested parties and providers of the following employment services under the Office of Developmental Programs (ODP) Intellectual Disability and/or Autism (ID/A) waivers, including the Consolidated, Person/Family Directed Support (P/FDS), and Community Living Waivers; as well as Base-Funded services:

- Supported Employment – Support Service Professionals under the Agency with Choice (AWC) Financial Management Service (FMS) and Vendor Fiscal/Employer Agent (VF/EA) FMS Models; Individual Providers, and Agency Staff
- Small Group Employment – Agency Staff
- Community Participation Support – Prevocational Services Component – Program Specialists and Supervisors of Direct Support Professionals

#### PURPOSE:

To announce that the discounted rate for Part 2 of the College of Employment Services (CES) Online Association of Community Rehabilitation Educations (ACRE) Basic Employment Certification Course has been extended.

#### DISCUSSION:

The CES ACRE course consists of two parts: 11 self-directed online modules and a CES ACRE Supplement. **To obtain the complete ACRE Basic Certificate of Achievement, participants must complete both Part 1 and Part 2 of the CES Certified Training.**

Previous ODP Announcements 046-18, 082-18, and 090-18 indicated that the discounted cost to complete the supplement portion (Part 2) at \$170.00 was valid through

December 31, 2018. **The discounted rate of \$170.00 has been extended through June 30, 2019. Please use the discount code ACRE2018 in order to obtain the discounted rate through June 30, 2019.** Effective July 1, 2019 this cost will increase to \$225.00 per learner.

For additional information on the background and specifics of the CES ACRE course, please refer to [ODP Announcement 090-18](#).

**For individuals who self-direct their employment services through a Participant-Directed Service model**, their Support Service Professionals (SSPs) may access CES Part 1 at no charge just as they have accessed the College of Direct Support (CDS) at no charge. These costs **may not** be assigned to *Participant-Directed Goods and Services* to cover the cost of the Support Service Professional's time spent completing Parts 1 and 2 of this program **or** to cover the cost (\$170 or \$225) of Part 2.

**Individual Providers and Provider Agencies** are advised to use the following process if they are interested in obtaining access to CES for their staff.

1. Decide which individuals your organization wishes to enroll in the CES training.  
**Please be aware that participation in the training must be for individuals required to possess the ACRE Certificate of Achievement.** Individuals must complete all the requirements of Parts 1 and Parts 2 in order to obtain the ACRE Basic Certificate of Achievement.
2. Obtain administrative rights for the number of learners for which your organizations is interested in providing CES training.
  - a. If your organization is currently providing training to specific learners through CDS, and these same learners need CES training, you do not need to obtain additional administrative rights.
  - b. If your organization is new to CES, your organization will need to contact the Elsevier organization to purchase administrative rights based on the number of CES learners your organization wishes to train.
  - c. If your organization is interested in both CDS and CES, your organization will need to contact the Elsevier organization to purchase administrative rights based on the number of learners your organization wishes to train.

CDS & CES Administrative Rights Price Structure Annually:

Under 60 Learners	\$500
60 to 119 Learners	\$950
120 to 199 Learners	\$195
200 and up	\$295

Note: Access to CDS is free of charge for individuals who receive supports from the Office of Developmental Programs (ODP), any individuals they employ directly, Administrative Entities and Supports Coordination organizations, family members and caregivers.

**Seats for CES are only available for providers required to have the ACRE certification.**

Please use the following contact information for the Elsevier organization for any questions you have concerning the cost of the administrative rights you are interested in purchasing to support the learners at your organization.

Leigh Evans  
Account Specialist  
Elsevier Clinical Solutions  
(404) 799-4009  
[Le.Evans@elsevier.com](mailto:Le.Evans@elsevier.com)

The Institute on Disabilities (IOD) at Temple University will be the point of contact for all CES learners for enrollment, system user training, and/or technical assistance needed with the utilization of CES.

Thea Phim  
[PACES@temple.edu](mailto:PACES@temple.edu)  
(833) 877-8901

The Institute for Community Inclusion (ICI) will be the point of contact for CES learners interested in using Part 2: CES ACRE Supplement to achieve the ACRE Basic Certificate of Achievement. Please contact the ICI via the following link.

<https://www.communityinclusion.org/cesacre/>

The College of Employment Services in Pennsylvania is now administered by the Institute on Disabilities at Temple University. It is funded through Pennsylvania's Office of Developmental Programs, Department of Human Services

If you have any questions regarding this Announcement, please email

[RA-PWODP\\_OUTREACH@pa.gov](mailto:RA-PWODP_OUTREACH@pa.gov)