

Medication Administration Scheduled Outage Notification, Critical Date Extension, and Face to Face Class Dates, Summer 2019

ODP Announcement 19-050

AUDIENCE:

All interested parties, Agency/Entity Administrators, Medication Administration Primary Contacts, Agency/Entity Training Directors, and Existing/Prospective Medication Administration Trainers employed by one of the following applicable Department of Human Services (DHS) or Department of Aging licensed environments:

Chapter 2380: Adult Training Facilities)

Chapter 2390: Vocational Facilities

Chapter 2600: Personal Care Homes

Chapter 2800: Assisted Living

Chapter 3800: Child Residential and Day Treatment Facilities

Chapter 6400: Community Homes for Individuals with Intellectual Disabilities that serve eight (8) or fewer individuals

Chapter 6600: Intermediate Care Facilities for Persons with Intellectual Disabilities that serve eight (8) or fewer individuals

Chapter 6600: Intermediate Care Facilities for Other Related Conditions that serve eight (8) or fewer individuals

Title 6 Aging, Chapter 11: Adult Day Services

PURPOSE:

To inform all interested parties that important infrastructural changes to the Medication Administration Training Program will take place June 28, 2019 through Friday, August 9, 2019, which will cause an outage. **Working on the system during this outage could cause work to be lost.** Also, to inform all interested parties that the mandatory date to transition to online training only has changed. Lastly, to announce the Face to Face Class dates for Summer 2019.

DISCUSSION:

All sites related to the Medication Administration Training Program will be unavailable as a result of scheduled maintenance from **Friday, June 28, 2019** through **Friday, August 9, 2019**. The specific sites are:

<https://medsadmin.tiu11.org>

<https://matrainer.tiu11.org>

<http://mastudent.tiu11.org>

The outage is scheduled to begin at **12:00 am Friday, June 28, 2019**. If you are able to access the course after 12:00 am that morning, please note that the system may become unavailable at ***any time*** later that morning, without additional notice. That means that if you are working in the system after this date and time, the system could suddenly become unavailable and your work would be lost.

***Please do not access the system after the scheduled outage period begins. ***

Please click on one of the following links for updates on this outage:

<https://harrisburg.temple.edu/continuing-education/medication-administration-training-program>

<https://www.myodp.org/mod/page/view.php?id=21841>

<https://drive.google.com/drive/folders/1s1mWM8MSgJVEmdlVQFDv4acTn6K2vT2L>

www.mahelpdesk.com

This outage marks the beginning of important infrastructural changes in the system that will allow for upcoming enhancements in content and function. Once the system becomes available again the access to the system will change.

During this period, you will be able to access the above links as a resource for information about the outage. After the outage has concluded you will be able to use the above links to learn how to access the updated sites.

If the outage ends sooner than **Friday, August 9, 2019**, notice will be provided also at the above-mentioned sites.

We apologize for the inconvenience.

Medication Administration Manual (Paper) Course

Certified trainers will be able to continue to request the Paper Exam and the manual links to the course during this outage. Email your requests to: maexam@temple.edu.

Medication Administration Online Course

Students should begin the online Medication Administration Course no later than June 14, 2019. Students must successfully complete the online course and all online quizzes and exams by 5:00 pm on June 27th. Any one not finished by that time will lose access to coursework until the course re-opens on August 9, 2019.

Train the Trainer Online Course

There will be Face to Face classes available during the months of June, July, and August. You will need to finish the Train the Trainer courses prior to 5:00 pm on June 27th in order to register for July or early August classes.

Critical Date Notification:

The **June 30, 2019** deadline for the mandatory transition to online training has been extended. This extension is to allow for completion and review of upcoming changes and enhancements to the system. A new deadline will be set at a future date.

Face to Face Class Dates – Summer 2019

Face to Face Class requirements:

- The trainer candidate must already have registered for and completed the required online modules, 0 – 10.
- The trainer candidate must have successfully completed all 10 quizzes with an 80% or better
- The trainer candidate must have successfully completed all exams (Multiple Choice and Written Documentation), with an overall course average of 90% or better.
- A trainer candidate will automatically attain access to select an available Face to Face class once he or she has successfully completed all of the above.
- There is no additional charge to attend the Face to Face class. It is part of the original fee.
- The Face to Face class is required for new trainers as well as for recertifying trainers.

DATE	COUNTY	CITY
6/12/2019	Allegheny	Pittsburgh
6/13/2019	Somerset	Somerset
6/19/2019	Luzerne	White Haven
6/20/2019	Montour	Danville
6/25/2019	Franklin	Chambersburg
7/18/2019	Dauphin	Harrisburg
7/23/2019	Beaver	Beaver Falls
7/24/2019	Allegheny	Pittsburgh
8/6/2019	Philadelphia	Philadelphia
8/7/2019	Montgomery	Ambler
8/8/2019	Dauphin	Harrisburg

(Please plan to arrive at all locations between 8:30 and 8:45 am unless otherwise noted. Class start time is 9:00 am.)

The Face to Face Training date and location may be selected by returning to the following site:

<https://medsadmin.tiu11.org/cms/>

The full address of the class location will be provided once you have successfully completed the exams. Once you have chosen a class, if you need to change dates, please contact the helpdesk.

Please do not contact the facility for information: If you have questions about arrival times, parking, assignments, handouts, etc. please contact the Meds Admin Help Desk Portal:

www.mahelpdesk.com

**** Classes are assigned on a first-come, first-served order, based on when you successfully complete your exams. There is a finite number of seats in each class and some classes do fill up.*

***** Some class locations may be cancelled if enrollment is too low.*