

## Clarifying the Requirement for the Master Provider Index Number for Claim and Service Documentation

### ODP Announcement 19-089

#### **AUDIENCE:**

Providers of services in the Consolidated, Community Living and Person/Family Directed Support waivers, Agency With Choice organizations, the Vendor Fiscal Employer Agent organization, Managing Employers, Common Law Employers, Administrative Entities, Supports Coordination Organizations, and Targeted Support Management Organizations

#### **PURPOSE:**

This communication intends to clarify the requirement to include a Master Provider Index (MPI) number in the claim and service documentation.

#### **DISCUSSION:**

The Office of Developmental Program's (ODP) Bulletin 00-18-04 *Interim Technical Guidance for Claim and Service Documentation*, indicated that the MPI number must be included on services notes. The Centers for Medicare and Medicaid Services (CMS) State Medicaid Manual states that the name of the provider agency is acceptable. In addition, ODP has learned that many providers include information that identifies the agency in the service note documentation, but the MPI number was not being used. Therefore, ODP wants to clarify that the agency name *or* the MPI (9 digit) are both acceptable to meet the requirement for claim and service documentation. ODP is in the process of revising the bulletin and will issue the revised bulletin in the future with this clarification included. Further, if a provider is selected to be part of a claim review, the provider will not be cited as noncompliant if the MPI number is not specifically included in the service note as long as there is information that clearly identifies the agency providing the service.